

# Mobile App for Paychex Flex<sup>®</sup>



The mobile app for Paychex Flex gives you easy access to your employee benefits, paystubs, tax forms, and more – even while you're away from work. With the tap of an icon, securely log in to view your payroll and benefits data whenever and wherever you need it. Eligible Android, iPhone and iPad customers can access the app with the security and convenience of fingerprint and Touch ID capabilities.

## Get the At-a-Glance Information You Need

### Features\* That Keep You Connected and in Control:

- **Check Stubs.** Easily access your statements any time to see net pay, deductions, and pay date. You don't need to wait for a pay stub or find a computer to log in to.
- **FSA.** Keep track of important information about unreimbursed medical/dental and dependent care expenses, reimbursements, elections, claims history, and debit cards.
- **Retirement.** Quickly check your retirement accounts, investment balance, performance, and loan information. Change your contributions and investment allocations as needed.
- **My Profile.** View your employee profile information, including work and personal details, pay/compensation, earnings, federal and state taxes, unemployment, and deductions. Edit your personal profile information as needed and access messages, all from within the app.

- **Tax Documents.** Access your W-2 online to make tax time easier.
- **Health and Benefits.** Review all your benefits data – coverage elections and types, eligibility date and status, premium amounts, member guide, and links to carrier information.
- **Time Off.** Check your vacation and personal time-off balances and accrual information.

## Best of all—it's FREE!

### How to Get Started

First, complete your Paychex Flex single-sign-on account registration at [paychexflex.com](https://paychexflex.com) using a desktop or laptop computer connected to the internet. For more information about using the mobile app for Paychex Flex, go to the Paychex mobile support site for employees: [payx.me/flexmobile](https://payx.me/flexmobile)

### Download the Mobile App for Paychex Flex

Download the app for your smartphone or tablet from the Apple<sup>®</sup> App Store<sup>SM</sup> or the Google Play<sup>™</sup> store.



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# PAYCHEX FLEX<sup>®</sup>

\*Available features are dependent on your company profile and subscribed products.